

**DOCUMENT 00 11 13
NOTICE TO BIDDERS**

1.01 FROM: THE BOARD OF SCHOOL TRUSTEES (HEREINAFTER REFERRED TO AS OWNER):

- A. Logansport Community School Corporation
- B. 2829 George Street
- C. Logansport, IN 46947
- D. BY: Milton Hess, Board Secretary; Publish Dates: 4/3/2018 and 4/10/2018.

1.02 TO: POTENTIAL BIDDERS

- A. Notice is hereby given that sealed proposals will be received by the Owner FOR:
 - 1. Roof Replacement and Repair Project at an educational facility located at 846 S. Cicott St., Logansport, Indiana.
- B. UNTIL 11:00 a.m. local standard time on May 4, 2018, at the McHale Performing Art Center located at:
 - 1. 1 Berry Lane
 - 2. Logansport, IN 46947
- C. AT WHICH TIME, all proposals will be opened and publicly read aloud.
- D. Attendance at the scheduled pre-bid meeting is a MANDATORY condition of bidding Project. Pre-bid meeting will be held at:
 - 1. 10:00 a.m., local time, on April 20, 2018, at Project site listed above.

1.03 PROPOSALS

- A. Proposals received after the hour and date set for the receiving of proposals will be returned unopened.
- B. Proposals shall be submitted, in duplicate, consisting of the Bid Supplement furnished by Consultant, with all blanks properly filled in, along with Indiana State Board of Account Form No. 96 (2013), Parts I and II, as required under the statutes of Indiana.
- C. Proposals must also be accompanied by a certified check, cashier's check, money order or a satisfactory Bid Bond executed by the bidder and an acceptable surety company, as required; made payable to Owner for not less than five percent (5%) of the total bid price and delivered in a sealed opaque envelope showing Bidder's name and address.
- D. All prime contractors submitting bids on projects shall encourage qualified minority subcontractors to perform any portions of Work in Project not performed by Contractor's own forces. Bidders shall submit written evidence that quotations have been solicited from qualified minority subcontractors with his/her bid.

1.04 PROJECT INFORMATION

- A. Work shall be in accordance with specifications and Drawings prepared by Architect / Roofing Consultant (hereinafter referred to as Consultant).
 - 1. STR-SEG (STR Building Resources LLC)
 - 2. Attn: Mr. Andy Robison
 - a. Project Manager
 - b. Contact email: arobison@str-seg.com
 - 3. 6640 Parkdale Pl., Suite V
 - 4. Indianapolis, IN 46254
 - 5. Phone: 262-253-4700.

- B. Documents are on file, and may be examined at Consultant's office or Owner's Administration office. Bidders may also obtain complete sets of documents, for a fifty dollar (\$50.00) non-refundable fee for each set, from Eastern Engineering, 9901 Allisonville Road, Fishers, IN 46038.
 - 1. Contact Eastern Engineering at (317) 598-0661 to obtain a Project Order Form.
 - 2. Submit a request, by mail or fax, including your company name, address, phone/fax number, and the project name(s), with a check payable to **STR Building Resources LLC**.

1.05 CONTRACT AWARD

- A. Project is intended to be let as a single, prime contract. Base and Alternate bids shall be submitted as described in Bidding Documents.
- B. Owner reserves the right to accept or reject any bid or waive any informality or errors in bidding for a period of sixty (60) days from bid date. It is Owner's intent to award contracts within thirty (30) days.
 - 1. Should Bidder withdraw his/her bid within sixty (60) days after bid date without written consent of Owner, or fail to execute a satisfactory contract, including required bonds, within ten (10) days after written notice of acceptance of Bid, Owner may declare the Bid Security forfeited as liquidated damages, not as penalty.
- C. Successful Bidder shall furnish an approved Performance Bond, Labor and Material Payment Bond in an amount equal to one hundred percent (100%) of the Contract Amount, with an approved surety company and said Bond shall remain in full force and effect for a period of twelve (12) months after date of acceptance of the Work.
 - 1. Bonds shall be furnished at time of written Notice to Proceed with Work.

END OF DOCUMENT